

AED CHECKLIST

INSPECTED BY: _____

DATE: _____ AED LOCATION: _____

Automated External Defibrillator Maintenance Checklist**Criteria Status Tick Box (if ok) Corrective Action /Comments****AED**Placement visible, accessible &
unobstructed and near phone☐

Verify battery installation

☐

Check the green status/service
indicator light is flashing☐

Note absence of red flashing light/
audible service alarm☐

Inspect exterior components
and carry case for faults☐

Supplies

Two sets of AED electrodes/pads

☐

Check expiration date on
electrodes/pads & battery☐

Check BLS Kit for:

☐Pocket mask with one-way valve,
examination gloves, razors,
paramedic shears & towel

Ensure that there is a BLS prep kit included with the AED

Ensure that there is a Pocket Mask or other barrier device with the AED

Ensure that the alarm works on the cabinet (if AED is stored in an alarmed cabinet)

To prevent premature drainage of battery, avoid turning AED on when performing
regular maintenance checks if status indicator flashes green the device is ok